

Research Advisory Committee (RAC)
May 17, 2019 10am
Meeting Minutes

Present: Shaddox, Hartsfield, Morford, Summers, Miller, Gonzalez, Roberts, Dave Jensen

Topic	Discussion	Action items
Introduction	<p>Shaddox introduced the purpose of the meeting, goals, members selected etc.</p> <ul style="list-style-type: none"> • Develop a <i>mission statement</i>: Luciana will come up a draft one and circulate: <p style="margin-left: 40px;">"The goal of the Research Advisory Committee (RAC) is to foster a progressive research environment of clinical, laboratory and service research that engages faculty to pursue innovative ideas, achieve success in receiving awards to support modern lab and patient care facilities and achieve career satisfaction.</p> • Composition: Director of Graduate Studies, research faculty representatives (at least 2 members), student representative(s), clinical research coordinator x 1, lab representative, College Grant Officer, ADR • Do we have a committee bylaws in the school? Kenny? • Existing Protocol review committee? Leave the committee as is right now. This group will support its activities – Luciana, Lorri and Howie are members already. 	<ul style="list-style-type: none"> • Select one person who could be the interface between this group and the Dean – Shaddox to obtain feedback from all • Luciana to circulate the mission to all and get feedback • Luciana to talk to Kenny about constitution.
Charges to the group	<p>Develop 5 to 7 bullet points that describe the main aims of group</p> <p>Support and improve quality of research within UKCD by:</p> <ul style="list-style-type: none"> • Provide an environemtn where proposals drafts can be critically reviewed and impoved. tools to assist investigators in seeking external funding 	<ul style="list-style-type: none"> • ALL: review proposal DMD research track by Shaddox/Jensen

	<p>Be a mentoring opportunity in the College for our young/junior investigators</p> <ul style="list-style-type: none"> • Provide recommendations to the Dean regarding operations in the Core lab (until new ADR is hired) • Provide recommendations to the Dean regarding the funding of resident and DMD research-related travel and/or research project funding • Assist and advise in the promotion of research activities around the college, such as CCTS, implant symposium and others (dates, attendance of DMD students, speakers etc) • Oversee DMD Research Track Program development/continuation and small DMD research grants within the college (attached draft proposal by Shaddox/Jensen) • Aid in the development of future DMD-PhD, DMD-MS and PhD programs within the college, 	
Other items discussed	<ul style="list-style-type: none"> • Advocate for Attendance for DMD students at the CCTS / College of Dentistry Research Day: tie student attendance to a course its attendance for DMD students? Invite Dr De Leeuw to next meeting? • Activities to foster collaborations: coffee and science, chalk talk (monthly?), outside activities (once a semester?) • Howard will check with engineering about constitution of their MS research committee(s) 	<ul style="list-style-type: none"> • Luciana/carol will circulate minutes and draft charges/constitution etc... • Carol to schedule new monthly meetings until December (find a time is good for majority) • Communicate our activities with dean
Adjourn	We adjourned at 11am	
Tabled items	<ul style="list-style-type: none"> • FINALIZE CHARGES, COMMITTEE NAME, MEMBERS, MISSION • REVIEW DMD-RESEARCH TRACK PROPOSAL 	